
Hollinswood and Randlay Parish Council

Chairman: Councillor Sheenagh Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

8th April 2024

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 15th April 2024 at Randlay Community Centre at approximately 8.00pm.** following the Annual Parish Meeting.

A zoom link can be available for the public to attend, please request the link by emailing enquiries@harpc.org.uk before 12 noon on the day of the meeting.

A G E N D A

1. Welcome

The Chairman will welcome anyone who was not able to attend the APM. This is short agenda as it follows our Annual Parish Meeting.

2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest & Dispositions

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Vacancy for a Parish Councillor

Applications are invited for a position of Parish Councillor, here at Hollinswood & Randlay.

5. Minutes of the meeting held on 18th March 2024

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

6. Matters arising, for information only, from the March Minutes (not otherwise included in this Agenda).

- a. LMT Vehicle - update

7. Finance & Governance

- a) Financial Reports
 - i) Copies of the financial statements for the end of March 2024 have been circulated, for information.

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –
A commitment by all to work together for the benefit of the wider community.

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- ii) VAT reclaimed from March 2024
- iii) List of payments over £500 can be found on the website

- b) Register of Gifts and Hospitality
Members are reminded to declare any gifts or hospitality received.

8. Events Committee

The Chairman will confirm the details of upcoming Parish Events, for information.

9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated

10. Planning

- a) To receive any reports or updates on planning issues
- b) New applications for consideration
- i) TWC/2024/0248 Unit B, Stafford Park 2
Change of use of 3 parking spaces and extension to valeting bay for new smart repair by facility

Please access the information, prior to the meeting, on telford.gov.uk/planning

- c) Other Planning Matters (if any)

11. West Mercia Police Report

12. Chairman's Report & Charity.

- a) Chairman's Charity

13. Clerk's Report

14. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

15. Date of next meetings:

29 th April 2024	7.00pm	Asset & Property Committee	Council Chamber
	8.00pm	Finance & Audit Committee	
20 th May 2024	7.00pm	Annual General Meeting Followed by Full Council	Hollinswood Neighbourhood Centre

Katrina Baker
Clerk to the Council

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